



MARCH JOINT POWERS AUTHORITY
GREEN ACRES PROPERTY
23555 MEYER DR.
RIVERSIDE, CA 92518
(951) 656-7000
(951) 653-5558 FAX
WWW.MARCHJPA.COM

Qualification Guidelines

All Applicants must complete the entire application in full prior to March Joint Powers Authority processing the application. Including all phone numbers, account numbers and current/prior landlord contact information. Please inform current/prior landlords and employers that our office will be contacting them to verify the information and authorize them to release and confirm the information as stated.

Applicants with any prior Evictions or Judgments will not be accepted. Applicants currently in eviction will not be accepted.

Applicant's gross income must be at least TWO and a HALF (2 ½) times the amount of rent. All income must be verifiable and documented. We must be able to contact current and prior landlords and/or mortgage companies and employers.

We will require the following documents: (Faxed copies of documents will not be accepted)

Most recent pay stubs (minimum of 1 month)

Social Security Card

Current Drivers License or valid ID Card

Income tax papers are required for all self-employed applicants

Additional information on documents may be requested to clarify certain information on your application

If you have filed bankruptcy in the last seven years, we will require a copy of your bankruptcy papers.

Each adult applicant is required to pay a non-refundable credit report and processing fee of 15.50. This fee applies to spouses, adult children and/or roommates.

All roommate applications must be able to meet the qualification guidelines individually. Married couples may combine their income to meet the income guideline.

All payments for credit and processing and future rent payments can be paid by Cashiers Check, Money Order and Personal Checks.

Upon Acceptance of Application the Following Applies

All properties shall be leased for a period of one year unless stated otherwise.

The Security Deposit due to Move in is equal to 1 month rent plus \$200. (i.e. the rent is \$1,000 per month, the deposit would be \$1,200. The total move-in would be \$2,200)

There is a \$250 pet deposit. Photo of pet must be provided prior to move in. One (1) pet is allowed and must be less than 25 pounds. (No Pit Bull, mix of Pit Bull or Rottweilers will be permitted under any circumstances).

There is a minimum non-refundable holding deposit equal to one month's rent to hold any home for applicant.

All deposits are required to be in our office within 24 hours of notification that your application has been accepted.

All holding deposits will be applied toward the total move in costs. Hold deposits cannot be transferred to another home once approved for the property stated on your application.

Deposits are to be paid by Cashiers Checks and Money Orders only- No Exceptions

Please Read Qualification Guidelines Prior to Submitting Application

Tenant Signature: _____ Date: _____