

**March Joint Powers Authority
Request for Qualifications
Environmental Consultants**

March Joint Powers Authority (JPA) hereby invites qualified consultants to submit a proposal to provide professional environmental services to the March Joint Powers Authority on an on-call basis.

In pursuing this objective, March JPA is considering retaining a firm or firm(s) with demonstrated experience and technical expertise in the following:

- A. Preparation of environmental studies pursuant to the California Environmental Quality Act (“CEQA”);
- B. Preparation of environmental studies pursuant to the National Environmental Policy Act (“NEPA”);
- C. Preparation and/or review of technical studies associated with environmental categories identified on page ii;
- D. Preparation of airport/aviation technical studies associated with Air Quality and Noise Studies (FAA INM and Military NOISEMAP Software).

The selected firm(s) is expected to have demonstrated knowledge and experience in the preparation of: (1) initial studies, negative declarations, mitigated negative declarations and environmental impact reports pursuant to CEQA; (2) environmental assessments, environmental impact statements and reports pursuant to NEPA; (3) technical studies associated with environmental factors on page ii; and 6) experience in formulating appropriate mitigation measures relative to airport, business park, and healthcare related activities. In general, the selected consultant(s) will work directly for March JPA in preparing environmental documents in accordance with the March JPA Local Guidelines for Implementing the California Environmental Quality Act. On an occasional or optional basis, the consultant may be asked to peer review environmental work performed by another environmental consultant.

March Joint Powers Authority

March Air Force Base was realigned to March Air Reserve Base on April 1, 1996. March JPA is the responsible party for base reuse and redevelopment for approximately 4,400 acres of excess Air Force property. On March 11, 1997, land use authority was transferred to March JPA from the County of Riverside; therefore, March JPA has full land use authority within the March JPA Planning Area.

Applicant(s) will be expected to have experience in the analysis and mitigation of environmental impacts associated with the following categories:

1. Air Quality Impacts
 - Criteria Pollutant Analysis for Construction and Facility Operation
 - Localized Significance Thresholds
 - Health Risk Assessments
 - CO Concentration Studies
2. Noise Impacts:
 - a. Construction Equipment Noise Generation
 - b. Roadway Noise Generation
 - c. Aviation Noise and preparation of CNEL Contours
3. Biological Resources
 - a. Habitat Assessments
 - b. Biological Surveys
 - c. Vegetative Surveys
 - d. Threatened and Endangered Species
 - e. Jurisdictional Determinations
 - e. Riparian Habitat
 - f. Stephens Kangaroo Rat
 - g. Least Bells Vireo
 - h. Mountain Plover
 - i. Burrowing Owl
4. Hydrology
 - a. Stormwater Hydraulic Analysis
 - b. Area Drainage Plans (Perris Valley and Sunnymead)
 - c. Groundwater analysis
 - d. Water quality analysis
 - e. Waters of the U.S.
5. Cultural Resources
 - a. Historic resources
 - b. Native American resources
 - c. Paleontological resources
6. Hazards and Hazardous Materials
7. Geology
8. Greenhouse Gas Emissions
 - a. State regulations
 - b. Compliance with Climate Action Plans
 - c. URBEMIS modeling

9. Traffic
 - a. Traffic Generation Projections
 - b. Cumulative Traffic Projections
 - c. Level of Service Analysis

10. Military and Civilian Operations & Impacts on Community
 - a) Environmental & safety impacts (AICUZ)
 - b) Riverside County Airport Compatibility Plan
 - c) Experience in FAA Integrated Noise Model (INM) and Military NOISEMAP modeling software
 - d) Experience restrictions (FAA Part 77)

(The above list is not comprehensive rather it is intended to provide a level of information regarding expected environmental issues to be addressed through the environmental review process. Companies who lack of experience in any one of the identified environmental areas are still encouraged to apply. Lack of experience in one specific area will not serve as a basis for disqualification.)

RFQ SUBMITTAL & PROCESS

Interested parties must submit an original proposal and four (4) copies in response to this Request for Qualifications ("RFQ"). Proposals must be no more than 15 pages long and double-sided (inclusive of an introductory/response letter). All proposals shall address the following items in the order listed below and shall be categorized A through G in the proposal document:

- A. Description of Firm

This section should provide the JPA with information regarding the size, location, nature of work performed, years in business, and approach that will be used in meeting the unique characteristics and needs of the JPA.

- B. Experience Relative to JPA's Needs

Provide the JPA with a detailed summary of the firm's experience in developing CEQA and NEPA documents, as well as associated technical studies mentioned on the first page of this RFQ. When listing referenced projects, provide, at a minimum, the following information for each project:

 - (i) Owner's name and address
 - (ii) Project(s) name and location
 - (iii) General Project(s) description, budget and current status
 - (iv) Contact person and telephone number
 - (v) Completion date - Program and specific project(s)
 - (vi) Any other information, which may be relevant to the JPA's conditions and requirements.

- C. Personnel

Identify key personnel in the firm and include resumes/vitas of personnel who

would be likely to be assigned to JPA projects. Specifically, define the role of each person, his/her individual experience and technical expertise of that individual. Indicate who would serve as the primary contact(s) for the JPA. If the firm would utilize resources from more than one office please indicate office locations and how work would be coordinated.

- D. Experience with Federal, State and Local Regulatory Agencies
Describe the experiences of your firm in working with federal, state, and local government and regulatory agencies.
- E. Fees (Schedule of Services)
Provide a personnel fee schedule (schedule of services) for this project. Be thorough and specific, as this will form the basis of any contract for services that may be presented by the JPA.
- F. Change Order Data
Provide Change Order data from your last five environmental projects. Include original estimates of project costs and a brief explanation of the change orders. Explain what steps you take to assure a minimum number of change orders on a project.

QUESTIONS CONCERNING REQUEST FOR QUALIFICATIONS

All questions, interpretations or clarifications, either administrative or technical must be requested in writing and directed to Dan Fairbanks, Planning Director (see contact information on Page –v-). Oral statements regarding this RFQ by any persons should be considered unverified information unless confirmed in writing.

REVISION TO THE REQUEST FOR QUALIFICATIONS

The JPA reserves the right to revise the RFQ until the date specified in Section XIII. Revisions to the RFQ shall be mailed to all Proposers who have attended the pre-proposal meeting. The JPA expressly reserve the right to extend the date by which proposals are due.

ALTERNATIVE PROPOSALS

Only one final proposal is to be submitted by each Proposer. Multiple proposals will result in rejection of all proposals submitted by a Proposer.

WITHDRAWAL OF RFQ

The Proposer may withdraw its RFQ by submitting a written or facsimile request signed by the Proposer's authorized representative, prior to the time and date specified for proposal submission to the contact person named in Section XIII.

RESERVATIONS

The JPA reserves the right to cancel this RFQ at any time prior to contract award without obligation in any manner for proposal preparation, interview, fee negotiation or other marketing costs associated with this RFQ.

The JPA may reject any or all proposals and may waive any immaterial deviation in a proposal. The JPA's waiver of an immaterial defect shall in no way modify the RFQ documents or excuse the Proposer from compliance with the other provisions of this RFQ.

DISPOSITION OF PROPOSALS

Proposals become the property of the JPA and may be returned only at the JPA's option and at the Proposer's expense. Information, excluding Proposer's financial information or information which the Proposer has clearly indicated as PROPRIETARY, (and which are proprietary under applicable provisions of the law) contained therein shall become public documents subject to the Public Records Act.

NON-DISCRIMINATION

The JPA does not discriminate on the basis of race, color, national origin, religion, age, ancestry, medical condition, disability or gender in consideration for an award of contract.

DEADLINES

May 15 & 23, 2010

RFQ Advertisements

June 14, 2010

Responses due to the March JPA

Week of June 28, 2010

Interviews (if necessary)

July 21, 2010

Decision by the March Joint Powers Commission

SELECTION PROCESS

March JPA staff will review the proposals and recommend March Joint Powers Commission approval of the final selected consultant(s). Multiple consultants may be selected at the discretion of the March Joint Powers Authority. After selection, a Professional Services Contract ("PSA") between the successful firm(s) and the JPA will be negotiated and executed for a term of three years, with an automatic extension of three years upon written consent of the consultant and March JPA.

March JPA reserves the right to reject all proposals due to noncompliance with the objectives of the Request for Qualifications. The March JPA reserves the option to remove,

change and/or alter any portion of the final scope of work to be completed by, or in concert with the March JPA Executive Director or Planning Director. Acceptance of proposals pursuant to this request is not a commitment to award.

SUBMITTAL DEADLINE

Please submit an original and four copies of the response no later than 5:00 p.m. on June 14, 2010. Submission of proposals by facsimile or e-mail is not acceptable. The Proposer is entirely responsible for the means of delivering the proposal to the appropriate office on time. Delays due to internal routing of misdirected proposals or due to verbal directions given by the JPA's staff shall be the responsibility of the Proposer. The proposal must be completed and delivered in sufficient time to avoid disqualification for lateness due to difficulties in delivery. **LATE PROPOSALS WILL NOT BE ACCEPTED.**

Modifications of proposals received after the deadline specified in this section will not be considered. **Please send the proposal to:**

DELIVERY AND MAILING ADDRESS

Dan Fairbanks, AICP
Planning Director - March Joint Powers Authority
23555 Meyer Drive
Riverside, CA 92518

For further information please email: fairbanks@marchjpa.com